

# Public Document Pack



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8 November 2012

## **SOUTH WEST DEVON WASTE PARTNERSHIP**

Monday 19 November 2012  
10.30 am  
COMMITTEE SUITE, COUNTY HALL, EXETER

### **Members:**

Councillor Croad, Chair  
Councillor Thomas, Vice Chair  
Councillors Coker, Hart, Tyerman and Vincent.

### **Observer Members:**

Councillors Black, Doggett and Michael Leaves.

Members are invited to attend the above meeting to consider the items of business overleaf.

**Tracey Lee**  
Chief Executive

# **SOUTH WEST DEVON WASTE PARTNERSHIP**

## **1. INTRODUCTIONS AND APOLOGIES**

To introduce attendees and receive apologies for non-attendance submitted by Members.

## **2. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on this agenda.

## **3. MINUTES (Pages 1 - 4)**

To sign and confirm as a correct record the minutes of the meeting held on 26 July 2012.

## **4. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

## **5. PROJECT UPDATE**

Members will receive an update on the project from Mark Turner, Project Director.

## **6. OVERVIEW OF PROJECT COMMUNICATIONS**

Members to receive an update from Liz Waugh on communication activity from July 2012 to November 2012.

## **7. UPDATE OF MVV CONSTRUCTION PROGRAMME AND SITE ACTIVITIES**

Members will receive a presentation summarising MVVs Construction progress and site activities from Mark Turner, Project Director.

## **8. UPDATE OF SWDWP PROJECT PROGRAMME (Pages 5 - 6)**

Members will receive a Project Programme from Mark Turner, Project Director.

## **9. DATE AND LOCATION OF NEXT MEETING**

The next meeting is scheduled for 24 January 2013.

## **10. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of

business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## **PART II (PRIVATE MEETING)**

### **FUTURE AGENDA**

#### **MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

#### **11. FUTURE PARTNERSHIP AND CONTRACT OPTIONS**

Members will receive a presentation summarising the future contract options from Martin Pollard, Project Manager.

#### **12. QUESTION FORUM RELATING TO SWDWP AND THE MVV CONTRACT**

Members will be invited to raise any questions or issues for clarifications that they may have relating to the SWDWP and MVV contract.

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## South West Devon Waste Partnership

Thursday 26 July 2012

### PRESENT:

Councillor Croad, in the Chair.  
Councillor Thomas, Vice Chair.  
Councillors Coker, Tyerman and Vincent.

Observer members: Councillors Doggett and Leaves.

Apologies for absence: Councillor Hart.

Also in attendance: Bob Coomber – Interim Chief Executive (Plymouth City Council) , Anthony Payne – Director for Place (Plymouth City Council), Mark Turner – Project Director, Martin Pollard – Project Manager, Sally Farley – Service Manager (Torbay Council), Wendy Barratt – County Waste Manager (Devon County Council), David Whitton – Head of Capital Development and Waste Management (Devon County Council), Liz Waugh – Communications Consultant, Rachel Galbraith – PFI Co-ordinator and Ross Johnston – Democratic Support Officer.

The meeting started at 9.00 am and finished at 10.00 am.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

#### 41. **APPOINTMENT OF CHAIR AND VICE-CHAIR**

Agreed that in accordance with the Joint Working Agreement Schedule C clause 4 –

- (1) Councillor Roger Croad is appointed as Chair until the first meeting of the Joint Committee after the 1 May 2013;
- (2) Councillor David Thomas is appointed as Vice-Chair until the first meeting of the Joint Committee after the 1 May 2013.

#### 42. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### 43. **MINUTES**

Agreed that the minutes of the meeting of the South West Devon Waste Partnership Joint Committee held on Thursday 26 April 2012 are confirmed as a correct record.

44. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's Urgent business.

45. **PROJECT UPDATE**

The Partnership received a verbal project update from Mark Turner, Project Director. Members were informed that since the last Committee –

- (a) MVV had continued preliminary works on site and were discharging planning conditions with a view to commencing main works in August 2012;
- (b) MVV had appointed Jane Ford, a local resident, as the company's Community Liaison Manager;
- (c) the Judicial Review challenge lodged by PlymWin had been through all court processes and the outcome was that a formal Judicial Review hearing was refused and appeals have been unsuccessful. Due to MVV continuing with the preliminary works during this process the Judicial Review challenge should not have had a negative impact on the programme;
- (d) the deadline to challenge either the planning decision or environmental permit decision had now passed;
- (e) the partnership had held operational engagement sessions with the local authorities (the three partnership authorities and districts) whose waste will be treated at the facility, in order to explain how each authority would interface with the project when it became operational in 2014;
- (f) the partnership and the project had been widely acknowledged at the international Partnerships Awards ceremony in May where it was successful in the following categories –
  - Winner - Best Local Government Team;
  - Winner - Best Waste/Energy/Water Project;
  - Winner - Project Grand Prix;
  - Runners up and highly commended - Best Sustainability in a Project.

46. **OVERVIEW OF PROJECT COMMUNICATIONS**

Liz Waugh, the Partnership's Communication Consultant presented a report on recent and upcoming communication activity. Members were informed that –

- (a) over the past three months the communication activity had been fairly quiet with most queries relating to MVV and the Judicial Review;

- (b) the appointment of a Community Liaison Manager had improved stakeholder engagement and the promotion of community related work in the local area;
- (c) the partnership had written an article on waste, environment and sustainability issues for the Western Morning News' Green Guide; this was due to be published in August;
- (d) over the past three months the partnership had responded to one written query and one Freedom of Information request.

47. **MVV'S COMMUNITY ENGAGEMENT AND COMMUNICATION ACTIVITIES**

Paul Carey, Managing Director of MVV Environmental Devonport Ltd and Jane Ford, Community Liaison Manager gave a presentation and provided members with an overview of MVV's community engagement and communication activities.

Jane Ford provided an overview of her educational and career background and her reasons for applying for the role of Community Liaison Manager. Members were further informed that –

- (a) the main roles and responsibilities of the Community Liaison Manager involved educating people and raising awareness about waste reduction, incineration and promoting recycling through partnership working with SWDWP and the three local authorities;
- (b) education, awareness raising and promoting issues had so far been undertaken through stakeholder engagement workshops, newsletters, exhibitions, consultations and activity days such as an employment day and science fair;
- (c) strong links had now been established with the University of Plymouth, City College and local schools; these links would be further improved through continuous workshops and communication;
- (d) other groups had also been engaged including PARASOL (St. Budeaux parents forum), local residents, the Incinerator Liaison Committee and the recently established North Yard Community Trust, who were set up as a registered charity to allocate an annual Community Fund budget of £150k in the local community as part of the Planning permission agreement;
- (e) MVV were keen to raise aspirations and provide opportunities for local communities and this attitude had also been reflected in the workforce employed by KIER Construction, the company employed to develop the site, who were currently employing over 90 per cent of its workforce from the local area;
- (f) a work club had also been set up to assist residents in Barne Barton;

- (g) MVV were working with the community to address the major issues of concern which included planting trees to reduce the visual impact, introducing traffic calming to improve the traffic flow, and ensuring adequate control and monitoring systems were in place and explained to local residents to help monitor air quality;
- (h) MVV had created a long term plan to establish themselves in the local community, this included creating and adopting a Community Liaison Method Statement, establishing a visitor centre and education programme, and assisting in the creation and operation of the North Yard Community Trust;
- (i) MVV would seek to liaise with partner authorities to engage with schools and colleges across the whole of South West Devon in order to promote the message of sustainability, recycling and waste management.

The Chair thanked Paul Carey and Jane Ford for their attendance and presentation.

48. **PROJECT PROGRAMME AND NEXT STEPS**

Mark Turner, Project Director presented the latest project programme and provided members with a presentation of MVV's current and recent site activities.

Members noted the project programme.

49. **DATE AND LOCATION OF NEXT MEETING**

Agreed that the next meeting will be held on Thursday 25 October 2012 at Devon County Council at 10am at a venue to be confirmed.

50. **EXEMPT BUSINESS**

There were no items of exempt business.





**South West Devon Waste Partnership**  
**Outline Project Programme (post procurement) – 6<sup>th</sup> November 2012**

<b>Milestone</b>	<b>FBC Programme @ Feb 2011</b>	<b>Current agreed/ anticipated programme</b>	<b>Status</b>	<b>Comments</b>
<b>Finalise Contract</b>	Mar 2011	<b>Mar 2011</b>	<b>Completed Mar 11</b>	Finalise Contract for award
<b>Defra Approve FBC</b>	Feb 2011	<b>Mar 2011</b>	<b>Completed 25 Mar 2011</b>	Defra FBC process & approval
<b>Contract Award and Final Close</b>	Mar 2011	<b>Mar 2011</b>	<b>Completed 25 Mar 2011</b>	25 <sup>th</sup> March 2011
<b>MVV Submit Planning application</b>	Mar 2011	<b>15<sup>th</sup> April 2011</b>	<b>Completed May 10 2011</b>	Slight delay due to MVV finalisation of planning application
<b>MVV Submit Environmental Permit application</b>	Mar 2011	<b>20<sup>th</sup> April 2011</b>	<b>Completed June 6 2011</b>	Slight delay due to MVV finalisation of permit application
<b>Planning Application Approval</b>	Jan 2012	<b>Jan 2012</b>	<b>Completed 3<sup>rd</sup> February 2012</b>	The application was approved by Planning Committee on 22 <sup>nd</sup> December 2011 - decision document issued 3 <sup>rd</sup> Feb 2012
<b>Planning Judicial Review (JR) period</b>	N/A	<b>3<sup>rd</sup> May 2012</b>	<b>Completed</b>	A JR challenge application was received on 19 <sup>th</sup> March 2012 and was dismissed on 29 <sup>th</sup> June 2012. The period for lodging any JR expired 3 months after formal planning decision issued.
<b>Main Construction Start on Site</b>	Apr 2012	<b>8<sup>th</sup> August 2012</b>	<b>Completed Main works started 15<sup>th</sup> August 2012</b>	Main Works started behind MVVs original programme due to time taken to discharge all necessary planning conditions and following pre-works which commenced on 26 <sup>th</sup> March 2012. MVV believe they can recover lost time
<b>Environmental Permit Application Approval</b>	Mar 2012	<b>Mid 2012</b>	<b>Complete Permit issued 6<sup>th</sup> March 2012</b>	Permit not required until plant becomes operational hence not on critical path
<b>Start of Hot Commissioning</b>	Aug 2014	<b>15<sup>th</sup> Sept 2014</b>		Date subject to completion of construction on site. MVV are anticipating receiving 100% of SWDWP waste soon after hot commissioning date
<b>Operational Service</b>	Nov 2014	<b>25<sup>th</sup> Nov 2014</b>		Operational date subject to completion of construction on site and hot commissioning.

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